

# DESClogik: Quick Start Guide

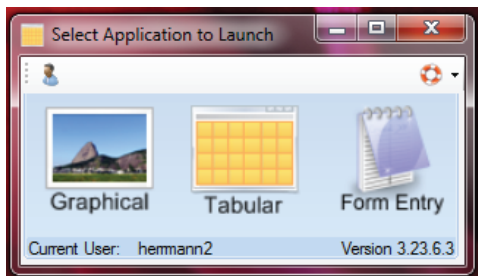
## DESClogik Quick Start

### Start DESClogik

1. Click on the DESClogik icon.



2. Select the Tabular application.



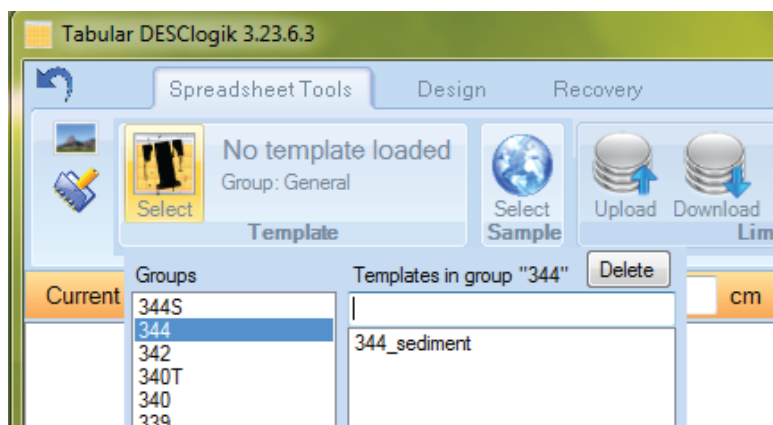
3. Login with username and password. The project is the expedition number.



### Open Template

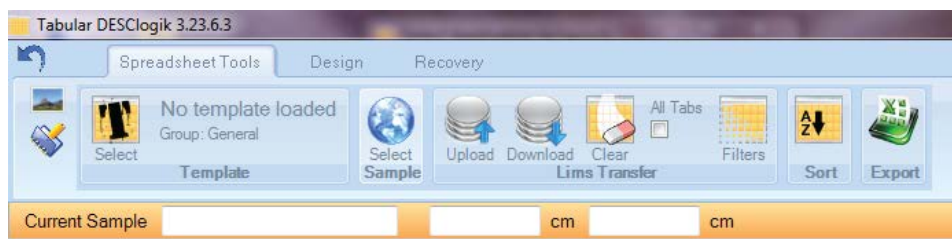
Select the template from the dropdown list:

- **Group:** your expedition template
- **Template:** your fossil group



## Task Bar

- **Select T:** Select a template (spreadsheet data entry form).
- **Select Sample:** Select sample by Hole, Sample Type, and/or Test.
- **Upload:** Upload (save) template spreadsheet entries to LIMS.
- **Download:** Download data from LIMS into template spreadsheet.
- **Clear:** Clear data from template on screen (on tab or all tabs).
- **All Tabs** checkbox: upload or download active tab or all tabs in template.
- **Sort:** Sort data in spreadsheet.
- **Export:** Export spreadsheet to Excel (.xlsx).



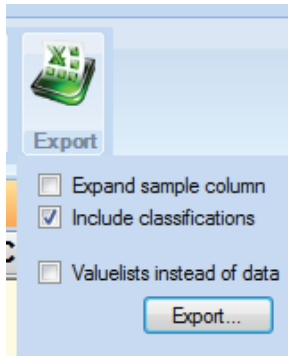
## Select Sample

1. Select the sample from the drop-down list (select by hole, sample type, and/or test [PAL]).
2. If starting a data entry sheet, double-click on a sample in the list, then click into the next sample row on the template to paste the sample into the spreadsheet.
3. If downloading data from LIMS, double-click on the sample(s) of interest.

## Export Data to Excel

You can print out your DESC data spreadsheet at any time.

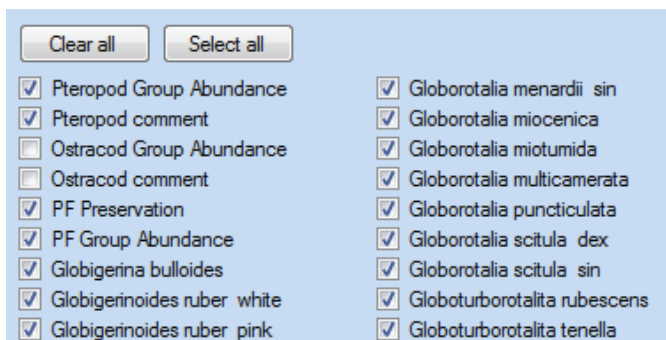
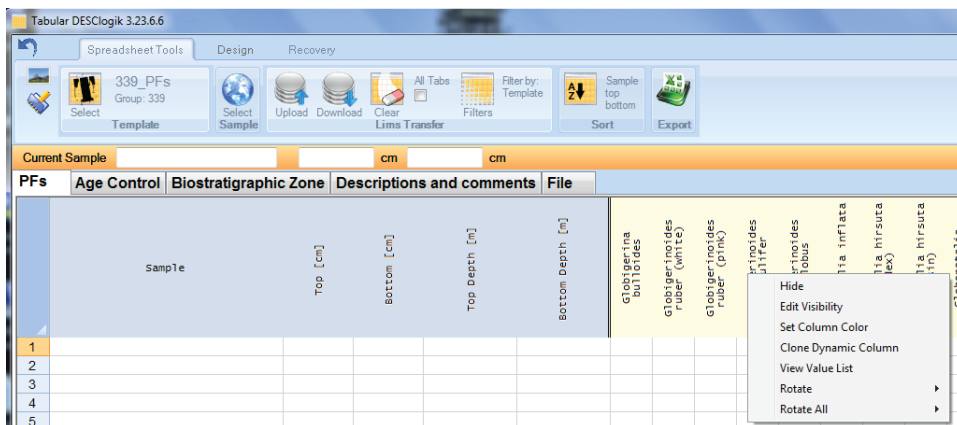
1. Click the Export button.
2. Choose a formatting option:
  - a. Expand sample column: if checked, the Expedition, Site, Hole, Core, Section, Section Half will export into separate columns. Do not select this box to export the sample ID in the concatenated label ID format.
  - b. Include classifications: if checked, the value list classifications will be downloaded into each cell with the data entry (recommended setting).
  - c. Value lists instead of data: for technical support personnel only.
3. Click Export and give a file output destination.



## Selected features of Desclogik

### Edit column visibility

1. Right-click on a column header and choose Edit Visibility.
2. Check the boxes to indicate which columns you want to see on the data entry spreadsheet.
3. If the right-click menu is not enabled, check with technical support.



### Copy/Paste from Excel into Desclogik

An alternative to entering DESC data directly into the DESC template is as follows:

1. Configure the appropriate template in DESC.
2. Export the template to Excel.
3. Enter descriptive data into Excel.
4. Copy/paste the data from the Excel file into the DESC template.

If you follow this procedure, you must enter the following additional information (automatically added in DESC) into the Excel spreadsheet:

- Correct Sample ID
- Classification codes for the terms defined in the classification set. For example preservation codes P, M, G would be entered P[32], M[P32], and G[P32] for classification set [P32].

### Column Header Color Codes

- Blue: cells where observations are entered in free-form text.
- Yellow: a value list exists:
  - Double-click on the cell to see a drop-down list of values or
  - Start typing to autofill from the closest value in the list.

Deformational structures	General interval comment	MAJ Lith. Prefix abundance Plot [%]
	Value List: deformational_structures_339	
	contorted strata [BJ80]	
	fault	
	fault breccia [BJ80]	
	syn-sedimentary or growth fault [BJ80]	